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| **What do we want to achieve:**  To ensure the Pre-school is fully inclusive setting (following the completion of the Inclusion audit completed in November 2018) |

**Merton Poppits Development Plan**

**Date of plan:**

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| --- | --- | --- | --- | --- | --- |
| **What steps do we need to go through to achieve it?** | **How will we make the steps happen?** | **Who is responsible?** | **Date to be completed?** | **What costs are involved?** | **How do we know we made a difference?** |
| To update the local offer. | To draft a copy of what we have to offer at the Pre-school.  To log in to the local offer website  Update the local offer for Merton Pre-school | Carey West | 31st Dec 2018 | None | Parents will be able to see what the Pre-school has to offer for all children no matter what ability. |
| To ensure IEPs and trackers are completed in a timely manner so children with IEPs continue to make good progress. | To write in the diary when IEP is due to be reviewed.  To write when trackers are due to be written. | Carey West  Key people to ensure IEPs and trackers are completed. | Start date: 7th Nov 2018 | None | Children to make good progress ensuring that they have a plan to ensure this progress. |

**Evaluation**

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| ***How well did we achieve it?*** | ***What can we do next?*** |
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